

Procurement Procedures for the Entities that are not subject to the Public Procurement Act

CALL FOR TENDER

Name of procurement: Machinery

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1. Information on Contracting Authority

Eko Papir Ltd, Stjepana Radića 150, 48 331 Gola, Croatia

Telephone: +385 98 258 570

E-mail: ekopapir@ekopapir.hr

2. Type of procedure

Invitation for Submission of Tender with mandatory publication

3. Procurement evidence number

6/21 - Machinery

4. Description and quantity of the subject of procurement

The subject of the procurement procedure is the procurement and delivery of two (2) Bag Making Machines/production lines for paper carrier bags with flat handles folded outside.

The subject of procurement is not divided into lots.

Procurement is processed within project "Increasing the production capacity of the company Eko papir Ltd" co-financed by European Regional Development Fund (ERDF) through Call for submission of project applications "Strengthening the competitiveness of companies by investing in the digital and green transition", reference MIS number: KK.11.1.1.01.

5. Place of delivery

The subject of procurement is delivered CIF (cost, insurance, and freight) Rijeka, or CIP (carriage and insurance paid to) Bajakovo, or CIP Bregana, or CIP Macelj or equivalent. The cost of transport from aforementioned locations to Gola and installation of the equipment will be covered by Contracting Authority.

6. Delivery deadline of the subject of procurement

Deadline for the delivery of subject of procurement is 8 months from the signing of the contract (scheduled for the end of December 2021).

7. Grounds for exclusion of a tenderer

7.1. Economic operator will be excluded of procedure if:

7.1.1. The economic operator or a person legally authorized to represent the economic operator (person who is a member of the board of directors, management board or the supervisory body or has powers of representation, decision making or supervision of the economic operator) have, been convicted of any of the following felonies, or of corresponding felonies under the regulations of the country of an economic operator's registration office, or the country of nationality of the person authorized to represent the economic operator: participation in a criminal organization, criminal association, commission of a criminal offense within a criminal association, association for the commission of criminal offenses, terrorism or offenses related to terrorist activities, money laundering or terrorist financing, child labor or other forms of human trafficking, corruption, bribery in business, abuse in public procurement, abuse of position and authority, illegal favoritism, bribery, trading in influence, giving bribes for trading in influence, abuse of position and authority, abuse of office, illegal intermediation, fraud, business fraud, tax or customs evasion, subsidy fraud,

7.1.2. The economic operator has not fulfilled the obligation to pay salaries to employees, pay contributions for financing compulsory insurance (especially health or pension) or pay taxes in accordance with the regulations of the Republic of Croatia as the state in which the tenderer is established, in accordance with the regulations of the state of establishment (if the state of establishment is not Republic of Croatia), unless, in accordance with special rules, a deferral of payment of the stated liabilities has been granted, and if the amount of due and unpaid liabilities does not exceed HRK 200,

7.1.3. The economic operator has falsely declared, misrepresented or provided false information regarding the conditions the Contracting entity had stated as grounds for exclusion or eligibility criteria.

7.2. The economic operator shall prove non-existence of the grounds for exclusion referred to in item 3.1. hereof by submitting a signed declaration (signed by the authorized representative) together with the tender. Such declaration is contained in Annex II hereof. Annex II shall be submitted for each consortium member, and/or subcontractor separately (if applicable).

8. Award criteria

Tenderer selection criteria will be the best price and quality ratio, the most economically advantageous tender.

If two or more valid offers are equally ranked by selection criteria, the Contracting Authority will select the tender that is received earlier.

Between valid tenders, the Contracting Authority will choose the most economically advantageous tender based on the following criteria:

A. Price (20% contribution in overall rating)

B. Maximum bag width (40% contribution in overall rating)

C. Maximum bag bottom width (30% contribution in overall rating)

D. Maximum tube length (10% contribution in overall rating)

As the part in award criteria of most economically advantageous tender, the contracting authority will evaluate price, maximum bag width, maximum bag bottom width and maximum tube length.

Following system of scoring and methodology will be applied:

A. Price (maximum 20 points)

The price of the subject of procurement tenderer must indicate in the Tender Sheet (Annex 1) at the designated place.

The bid with the lowest gross price (P_{min}) is awarded a maximum of 20 points.

Points (B_p) for an individual bid (P_p) are calculated using the following formula, rounding the results to two decimal places:

$$B_p = P_{min} / P_p \times 20$$

B_p = number of points the bid received for the price offered

P_{min} = lowest price offered in the procurement procedure

P_p = the bid price that is the subject of the evaluation

B. Maximum bag width (maximum 40 points)

The maximum bag width must be indicated in the Tender Sheet (Annex 5) at the designated place.

The bid with the highest maximum bag width (BW_{max}) is awarded a maximum of 40 points.

Points (B_p) for an individual bid (BW_p) are calculated using the following formula, rounding the results to two decimal places:

$$B_p = BW_p / BW_{max} \times 40$$

B_p = number of points the bid received for the maximum bag width (mm) offered

BW_{max} = bid/machine with highest maximum bag width offered in the procurement procedure

BW_p = bid/machine with highest maximum bag width that is the subject of the evaluation

C. Maximum bag bottom width (maximum 30 points)

The maximum bag bottom width of bag must be indicated in the Tender Sheet (Annex 5) at the designated place.

The bid with the highest maximum bag bottom width of bag (BOWmax) is awarded a maximum of 30 points.

Points (Bb) for an individual bid (BOWp) are calculated using the following formula, rounding the results to two decimal places:

$$B_p = \text{BOWp} / \text{BOWmax} \times 30$$

B_p = number of points the bid received for the maximum bag bottom width of bag (mm) offered

BOWmax = bid/machine with highest maximum bag bottom width of bag offered in the procurement procedure

BOWp = bid/machine with highest maximum bag bottom width of bag that is the subject of the evaluation

D. Maximum tube length (maximum 10 points)

The maximum tube length must be indicated in the Tender Sheet (Annex 5) at the designated place.

The bid with the highest maximum tube length (TLmax) is awarded a maximum of 10 points.

Points (Bb) for an individual bid (TLp) are calculated using the following formula, rounding the results to two decimal places:

$$B_p = \text{TLp} / \text{TLmax} \times 10$$

B_p = number of points the bid received for the maximum tube length (mm) offered

TLmax = bid/machine with highest maximum tube length offered in the procurement procedure

TLp = bid/machine with highest maximum tube length that is the subject of the evaluation

Points gained under A), B), C) and D) will be counted to determine the overall number of points for the offer. The successful tender will be selected on the basis of the highest number of points for a compliant bid.

9. Tender validity period

The validity of the tender must be at least 60 days from the tender submission deadline.

10. Delivery mode

The offer must be submitted electronically to the e-mail address: office@ekopapir.hr

Alternative offers are not allowed.

11. Tender submission date

The deadline for submission of tenders is December 16, 2021 until 23:59.

12. Language and script

The tender must be made in Croatian or English and in Latin script.

13. Consortium

Joint tenders of two or more tenderers in a consortium are allowed in this procurement procedure.

A consortium means an association of several economic operators submitting a joint tender in a timely manner. The responsibility of the tenderers from the consortium is solidary.

A tenderer who has submitted a tender for subject of procurement independently may not participate in a joint tender of a consortium at the same time.

The joint tender of the consortium shall contain information about each consortium member, as defined in Annex I, including information about the consortium member authorized for communication with the Contracting Authority, as required.

When submitting a joint tender, each consortium member shall submit all documents in order to determine whether there are grounds for exclusion (Annex 3).

In case the joint tender of the consortium is selected, the Contracting entity can make direct payments to the each consortium members for part of the contract that consortium member performed.

14. Subcontractors

The tenderers in this public procurement are allowed to subcontract part of the contract to subcontractors.

A subcontractor means economic operator which fulfils a contractual obligation or its part on behalf of a successful tenderer.

If a tenderer intends to subcontract a part of the contract to one or more subcontractors, they shall indicate (in Annex II) all required information about subcontractors and the subject-matter, quantity, value and percentage of the part of the contract being subcontracted.

The Contracting Authority can make payments directly approved subcontractors.

Participation of subcontractors shall not affect the responsibility of the tenderer to perform the contract.

15. Contact person (Name, surname, telephone, e-mail)

Krešimir Matošić, director

Telephone: +385 98 258 570

E-mail: office@ekopapir.hr

16. Method of execution

The Contracting Authority will sign a Contract with the selected tenderer.

17. Offer content

Offer must contain:

- Filled offer list (annex 1 and/or 2 of Call for tender)
- Statement of non-existence of the Grounds for Exclusion (annex 3)
- Bill of costs (annex 5)

18. The tender price

The price of the tender is to be expressed in kunas (HRK) or euros (EUR).

19. Conflict of interest

Contracting Authority is in the conflict of interest with the following entities:

1. Generali Growth SIS d.o.o. k.d.
2. Generali Investments GP 1 d.o.o.
3. Generali Investments d.o.o.
4. GENERALI Zavarovalnica d.d., Sklad neživljenih zavarovanj
5. Generali CEE Holding B.V.
6. Assicurazioni Generali S.p.A.
7. Lit Tranzit d.o.o.
8. Paradajz d.o.o.
9. European Investment Fund
10. Generali Biztosító Zrt.
11. ACH Invest d.o.o.
12. Kapitalska družba pokojninskega in invalidskega zavarovanja d.d.
13. Pozavarovalnica Sava d.d.
14. Sawal d.o.o.
15. Kapitalska družba pokojninskega in invalidskega zavarovanja d.d. (SODPZ)
16. Pokojninska družba A d.d.
17. KD Group d.d.
18. Generali Investments CP d.o.o. k.d.
19. Prva osebna zavarovalnica d.d., Kritni sklad prva in prva + dinamični

20. Prva osebna zavarovalnica d.d., Kritni sklad prva in prva + uravnoteženi
21. Glen d.o.o.
22. Matjaž Nep d.o.o.
23. Mesnica Tripar d.o.o.
24. Prva osebna zavarovalnica d.d., Kritni sklad prva zajamčeni
25. Kapitalska Genetika d.o.o.
26. Garnol d.o.o.
27. Finvest d.o.o.

20. Annexes and forms

- Annex 1 Tender/Bid list (Annex 1 for an Independent Bidder or Annex 1A for Consortium)
- Annex 2 Data on Subcontractors - if applicable
- Annex 3 Statement of non-Existence of the Grounds for Exclusion
- Annex 4 Technical specification
- Annex 5 Bill of cost