

RAJČIĆ I RIBIČIĆ d.o.o. za usluge

Borićak 16,
21320 Brela
Republic of Croatia
OIB: 73777741767

Brela, 23.02.2022.

INVITATION TO TENDER

for procurement subject:

A SET OF PAPER PRODUCTION MACHINES

PROCUREMENT NUMBER: 01/2022

1. INFORMATION ABOUT CONTRACTING AUTHORITY

- Contracting Authority: **RAJČIĆ I RIBIČIĆ d.o.o.**
- Address: Borićak 16, 21320 Brela
- Identification / Registration number: 73777741767
- Phone number: 00385 95 9157 600
- e-mail address: repromaterijali@hotmail.com

1.1. DATA FOR CONTACT

- Contact person: Ivica Ribičić
- Mobile number: 00385 95 9157 600
- E-mail address: euprojekt0484@gmail.com

2. TYPE OF PROCUREMENT PROCEDURE AND TYPE OF CONTRACT

Procurement procedure is procedure with the obligatory publication of the Invitation to tender according to Annex 3. of the Common National Rule 5, version 7.0: PROCUREMENT PROCEDURES FOR BUSINESS ENTITIES WHO ARE NOT SUBJECT TO THE PUBLIC PROCUREMENT ACT. Type of contract is contract for procurement of goods.

3. CONFLICT OF INTEREST

The list of economic entities with which the contracting authority has a conflict of interest based on the principle of avoiding conflicts of interest as defined by the Procurement Procedures:

1. ITD – Gaudeamus d.o.o., Hrvatskih branitelja 14, HR-34000 Požega, OIB: 97785815437

4. DESCRIPTION AND QUANTITIES OF PROCUREMENT SUBJECT

The procurement subject is divided into groups. Tenderer is free to send a tender for one, more or all groups.

Group number	Procurement subject	Quantity
1.	Paper lunch box machine	1
2.	Two compartment paper lunch box machine	1
3.	Paper plate machine	1
4.	Thermal paper slitter	1

5. TECHNICAL SPECIFICATIONS

GROUP 1. PAPER LUNCH BOX MACHINE, 1 PCS				
	Required specification	Required value		
1.	Paper size	Max. 500x450 mm		
2.	Raw material	Single PE coated paper		
3.	Paper weight specifications	Min. 200-450 g/m ²		
4.	Rated productivity	Min. 20 pcs per minute		
5.	General power	Max. 5 Kw		
6.	Machine weight	Max. 1.000 kg		
7.	EU declaration of conformity	YES		
8.	Control system	PLC		
9.	Mould types	MOULD 1	700 ml	
		MOULD 2	900 ml	

GROUP 2. TWO COMPARTMENT PAPER LUNCH BOX MACHINE, 1 PCS				
No.	Required specification	Required value		
1.	Paper size	Max. 600x500 mm		
2.	Raw material	Single PE coated paper		
3.	Paper weight specifications	Min. 200-450 g/m ²		
4.	Rated productivity	Min. 20 pcs per minute		
5.	General power	Max. 6 Kw		
6.	Machine weight	Max. 1.000 kg		
7.	EU declaration of conformity	YES		
8.	Control system	PLC		
9.	Mould types	MOULD 1	730+300 ml	
		MOULD 2	750 ml	

GROUP 3. PAPER PLATE MACHINE, 1 PCS			
R.br.	Required specification	Required value	
1.	Paper weight specifications	Min. 160-1.000 g/m ²	
2	Raw material	Paper, board, cardboard, aluminium, foil	
3.	Rated productivity	Min. 35 pcs per minute	
4.	General power	Max. 9 Kw	
5.	Machine weight	Max. 2.000 kg	
6.	EU declaration of conformity	YES	
7.	Control system	PLC	
8.	Mould types	MOULD 1	23 CM
		MOULD 2	25 CM
		MOULD 3	18x25 CM

GROUP 4. THERMAL PAPER SLITTER, 1 PCS		
No.	Required specification	Required value
1.	Paper roll width	Max. 865 mm
2.	Unwinding diameter	Max. 1.000 mm
3.	Winding diameter	Max 150 mm
4.	Slitting width	Min. 20 mm
5.	Working speed	Min. 180 m per min
6.	Flattening device	1 set
7.	Traction device	1 set
8.	Machine weight	Max. 1.800 kg
9.	Control system	PLC
10.	Automatic counting device	1 set
11.	EU declaration of conformity	YES

6. DEADLINE FOR THE DELIVERY AND PLACE OF DELIVERY OF THE PROCUREMENT SUBJECT

Delivery deadline is 180 days at most after the advance payment.

Delivery term is CIF Rijeka port, Croatia.

7. PAYMENT DEADLINE, MODE AND CONDITIONS

The Contracting Party shall make the payment to the business account of the selected Tenderer.

Payment shall be made according to the following mode: 100% advance payment.
Tenderer may request additional information by placing queries on e-mail:
euprojekt0484@gmail.com at any time during the procurement procedure deadline. All answers shall be published on www.strukturnifondovi.hr.

8. EXCLUSION GROUNDS

Exclusion grounds are circumstances in which an economic operator must be excluded from the procurement procedure:

- if the economic operator or a person authorized by law to represent the tenderer (a person who is a member of an administrative, management or supervisory body or has the authority to represent, make decisions or supervise that economic entity) has been convicted of any of the following offenses or related offenses according to the regulations of the state of the tenderer's seat or the state of which the person is authorized by law to represent the tenderer: participation in a criminal organization, criminal association, committing a criminal offense within a criminal association, association for committing criminal offenses, terrorism or terrorist offenses, money laundering or terrorist financing, child labour or other forms of trafficking in human beings, corruption, accepting bribes in business, giving bribes in business, abuse of public procurement, abuse of position and authority, illegal favouritism, accepting and giving bribery, influence peddling, bribery for trading in influence, abuse of position and authority, abuse of office, illegal mediation, fraud, fraud in business operations, tax or customs evasion, subsidy fraud
- has not fulfilled the obligation to pay salaries to employees, pay contributions to finance compulsory insurance (especially health or pension) or pay taxes in accordance with the regulations of the Republic of Croatia as the state in which the bidder is established, in accordance with the regulations of the state of establishment of the tenderer (in case that business establishment is other than the Republic of Croatia), unless in accordance with special rules a deferral of payment of the stated obligations has been granted, and if the amount of due and unpaid obligations does not exceed HRK 200
- if he / she falsely stated, presented, or provided false information regarding the conditions stated by the NOJN as necessary.

9. TENDER SELECTION CRITERIA

The award criteria shall be **the lowest price** for each group.

10. CRITERIA RELATED TO THE CONSORTIUM

Several economic operators may join and submit a joint tender, regardless of the nature of their relationship. The liability of the tenderer from the consortium is solidary.
If the Tenderer acts as part of the consortium, it is obliged to fill in the Table 1_Members of consortium within Annex 2_ Tender Submission Form. Each member of the consortium shall submit within the joint offer a statement from Annex 1_ Statement of the non-existence of exclusion grounds of tenderer from the procurement procedure as a proof that it does not fall in any of the cases of exclusion (chapter 8 of the documentation).

A tenderer who has submitted an offer independently must not participate in the consortium at the same time. The joint offer must specify which part of the procurement contract (cost item, quantity, percentage, and value) will be executed by each member of the consortium.

11. CRITERIA RELATED TO SUBCONTRACTORS

If the tenderer is intended to subcontract a part or parts of the offer to one or more subcontractors, it is obliged to fill in the Table 2_ Information on subcontractors within Annex 2_ Tender Submission Form. The tenderer is obliged to submit for the subcontractor a statement from Annex 1_ Statement of the non-existence of exclusion grounds of tenderer from the procurement procedure as a proof that it does not fall in any of the cases of exclusion (chapter 8 of the documentation). The participation of the subcontractor shall not affect the responsibility of the successful tenderer for the performance of the contract.

12. MANDATORY CONTENT OF THE TENDER

All Tenderers are obliged to submit their tenders on the prescribed forms:

1. Annex 1_ Statement of the non-existence of exclusion grounds of tenderer from the procurement procedure and
2. Annex 2_ Tender Submission Form.

Obligatory documents are not to be changed in their form and content.

13. DEADLINE AND ADDRESS FOR SUBMISSION OF TENDERS

The deadline for submission of tenders is 8 (eight) calendar days from the date of publication of this Invitation to tender at www.strukturnifondovi.hr.

Tender shall be delivered **electronically in PDF format**, on e-mail address euprojekt0484@gmail.com

14. TENDER INFORMATION

a) Tender Language and Script

The submitted tender and all necessary appendices shall be in the English language and in the Latin script. If a document is in a language other than English language, the Tenderer shall enclose an English translation along with the original documentation.

b) Mode of Tender Price Determination

The Tenderer shall express the tender price in Croatian kuna (HRK) or euros (EUR). Furthermore, the tender price shall be expressed in numerical form. The tender price excluding VAT shall incorporate all costs and discounts. The price shall remain unchanged for the duration of the contract. If the tender price is expressed in EUR, tender price will be converted into Croatian kuna (HRK) according to the average exchange rate of Croatian National Bank on the last day of the deadline for tender submission.